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103rd Annual General Meeting

HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

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GOVERNMENT DOCUMENTS

Hamilton Convention Centre
Albion "A"
April 9, 1990
7:30 p.m.

103rd Annual General Meeting

HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

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Hamilton Convention Centre

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April 9, 1990

7:30 p.m.

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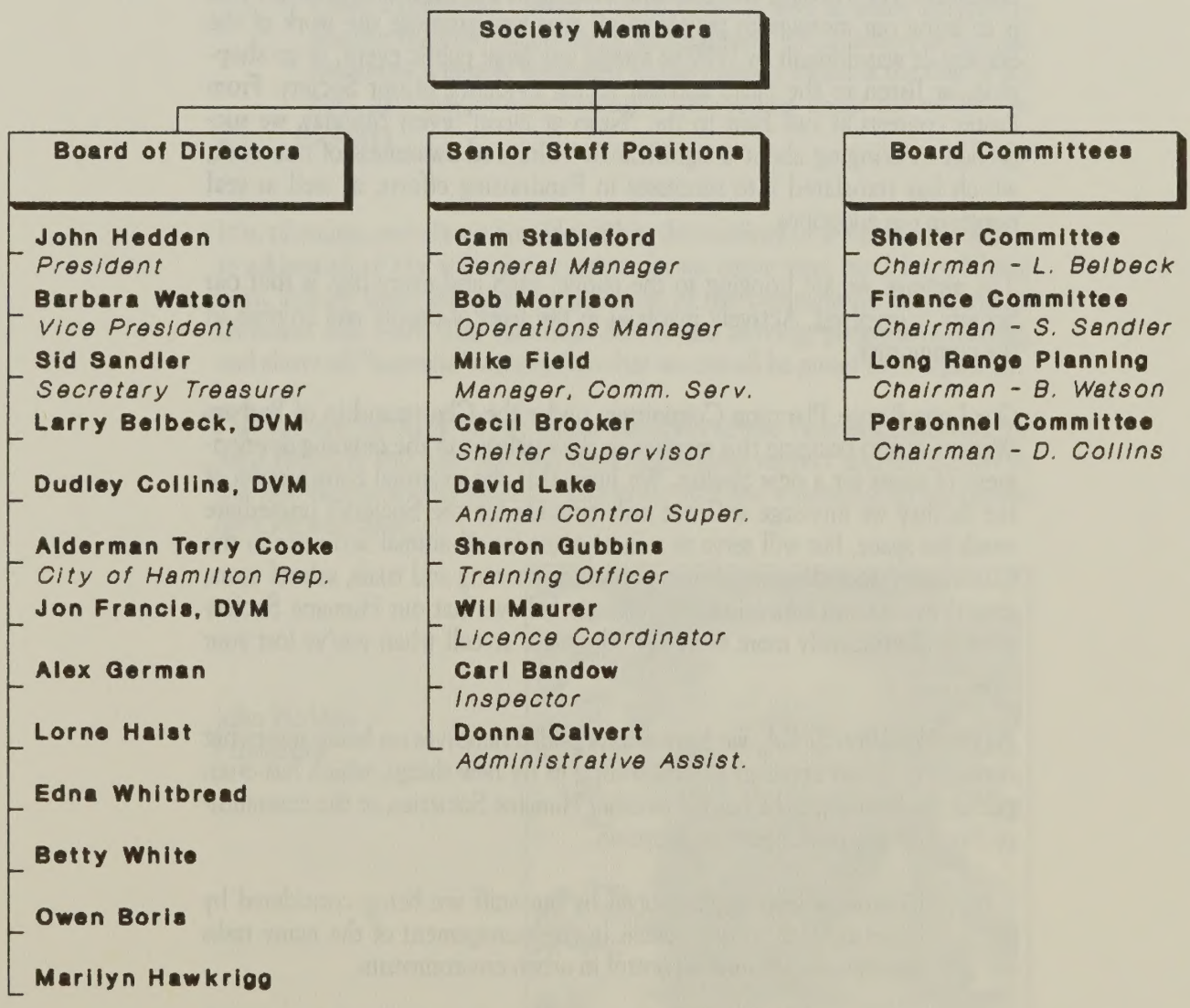
Hamilton Humane Society
1989 Organization



PRESIDENT'S REPORT

At this, the conclusion of my second term as President of The Hamilton Society for the Prevention of Cruelty to Animals, it gives me great pleasure to report that 1989 was a progressive and rewarding year in many ways.

One of the most visibly progressive areas of our operation this year has been the Community Services Department, encompassing Fundraising, Humane Education, Pet Therapy, and Displays. The job of this department, simply put, is to bring our message to people of all ages and promote the work of the Society. It was difficult in 1989 to attend any large public event, or go shopping, or listen to the radio without seeing evidence of our Society. From Poster contests at Fall Fairs to the "News at Noon" every Monday, we succeeded in bringing about a significantly enhanced awareness of our work, which has translated into successes in Fundraising efforts, as well as real results in our adoptions.

The message we are bringing to the public, each and every day, is that our Society is involved. Actively involved in the lives of people and animals in the community.

Our Long Range Planning Committee, under the Chairmanship of Barbara Watson, is also bringing this message to the forefront in the ongoing development of plans for a new Shelter. We hope that the eventual construction of the facility we envisage will not only provide for the Society's immediate needs for space, but will serve as a focal point for all animal activities in the Community, including pet shows, obedience training and trials, school tours, special events and education. We strongly believe that our Humane Society must be significantly more than just "the place to call when you've lost your dog."

At the Hamilton SPCA, we have always prided ourselves on being somewhat innovative in our approaches, and willing to try new things, which has often put us in a position to be helpful to other Humane Societies, or the community. Recent years have been no exception.

- ❖ Computer systems developed by our staff are being considered by larger centres, to assist them in the management of the many tasks associated with animal control in urban environments.

- ❖ Our approach to Humane Education has resulted in a significantly increased demand for our visits in schools, and is stirring the interest of other Humane Societies. Assisted through presentations by our staff to the Kitchener - Waterloo Board of Education, the KW Humane Society has been able to commence Humane Education Programs in that community.

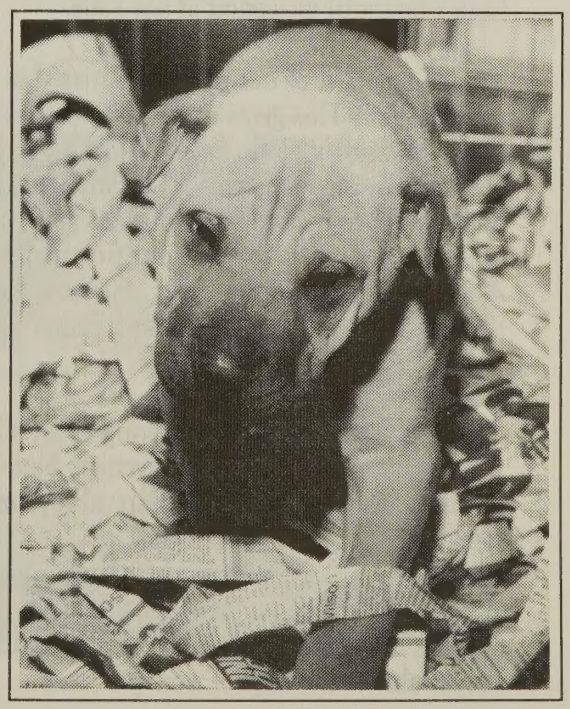
- With the help of a few ideas from our American friends, "Dog Washes" and "Picture Your Pet With Santa" have come to Canada, meeting with overwhelming success at our Shelter.

- If approved by the Regional Municipality of Hamilton-Wentworth, over the next five years, the Hamilton SPCA will be coordinating a large scale wildlife relocation program along the path of the Red Hill Creek Expressway Corridor, in an effort to save as many animals as possible from the effects of our urban sprawl. The Ministry of Natural Resources is greatly interested in the project, which is the first of it's kind, and may provide extensive information about the wildlife in our area.

It is, of course, not always possible within the confines of a report such as this to address all of the activities or events for an entire year, but I hope I have been able to share the positive direction of the organization, it's Board of Directors and Staff. The Hamilton SPCA is a striving, progressive, caring, and above all "humane" organization that we can all be proud to be a part of.

I would like to thank all my fellow members of the Board of Directors for their efforts of this past year and their tremendous support and dedication to the vast variety of tasks we face. Also to our staff and volunteers go my thanks for a job well done.

John Hedden
President



TREASURER'S REPORT

We are reporting a small Operating Loss of $15,425 for the year 1989. But, with approximately $150,000 received in Bequests, we were able to sustain cash balances and saw moderate growth in our Capital Funds.

1989 saw significant increases in the operations costs of motor vehicles and animal care. This corresponds to substantial increases in the number of calls our staff responded to in the year, and a large increase in the number of animals received at the shelter. Many of these cost increases were compensated for by greater revenues in Donations and Services Income.

As the organization has grown in recent years, your Humane society is now facing an annual operating budget approaching Two Million Dollars. This is a sobering prospect, as we realize that even a 5% fluctuation in operations can bring about significant dollar losses. Therefore much of the effort of the Finance Committee for 1989 focused on establishing various practices, policies, controls and procedures to provide effective safeguards over our assets, allow us to monitor financial results closely, and permit us to utilize our existing assets to our best advantage.

Some of these measures included:

The full implementation of a computerized accounting and financial reporting system, which allows us to examine any aspect of the operation from a financial viewpoint at any time.

The completion of our project, initiated in 1988, to Network our computer system. This gives us a fully independent, self contained, in house computer network, allowing many of our record keeping functions to be conducted simultaneously by many users. It has also afforded us the opportunity to be creative in the design of other programs for a variety of uses. In addition to the functions of Licensing, Donations, and Accounting; our Dispatch is now computerized and we are working towards streamlining our Lost and Found to keep better track of the animals in our care.

The Society changed Banks during 1989, allowing us to generate interest income we previously did not receive. Non-Bank investments are closely monitored to ensure that we are always receiving the highest interest rates obtainable for our funds.

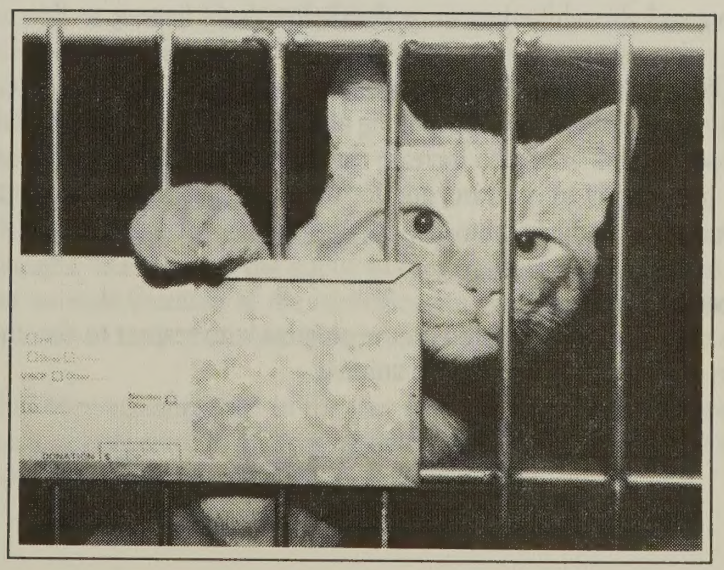
A Direct Deposit Payroll system has been adopted, replacing the previous arduous and time consuming manual payroll. This has saved our bookkeeper almost two days of work per week.

Certain Capital Funds have been totally segregated from other funds this year. All Bequests received are locked into a separate account for special capital projects, and an additional $50,000 isolated for our New Building Fund Account.

An independent review of accounting practices and procedures was undertaken by our Auditors to ensure that necessary controls are in place. Their suggestions have allowed us to tighten control and reduce redundancies in some areas.

All of these measures were progressive and necessary steps to ensure we are operating a "lean organization" which can continue to remain in its present state of financial health during times of economic uncertainty, and for the foreseeable future.

Sid Sandler
Secretary - Treasurer



SHELTER COMMITTEE REPORT

We would first like to thank all the Board members, and staff who serve on the Shelter Committee, for their input and their time, in making this another productive year for the Committee.

The Committee's mandate is to examine and advise with respect to all matters relating to the Operation of the Shelter. This can include staff and the public, as well as procedures for handling animals and ensuring their well being. The Committee has endeavored to make sure that the decisions it recommends ultimately benefit the Society.

Some of the items that the committee has dealt with in the past year have been implemented into the day to day operation of the Shelter, other items continue to be discussed, and hopefully will be implemented this year. It is also important to recognize that some of the problems that we currently face, and are trying to resolve, may not be resolved until we are in a new facility, but the work that we do now will help us to identify those areas, as planning for the new shelter continues.

Some of the items that we have dealt with this past year are as follows:

ANIMALS:

1.Routine Health Checks:

A health status checklist has been integrated into the animal receipts, to facilitate the tracking of the animals health, as to their physical state on entry, and also while they are at the shelter.

2. Vet Care Costs:

The Committee is actively looking at ways, with the active participation of local Veterinarians, to increase the overall health of both animals that are temporarily in our care, and for those that we adopt out, in terms of inoculating, neutering, etc.

3. Infopet:

We continue to be updated on the progress with respect to the implantation of microchips in domestic animals.

ENVIRONMENT:

1. Cleaning Procedures:
   The routine cleaning of all the animal areas within the Shelter is now done with pressure washers. Project cleaning of areas is done on a rotating basis.

2. Centre Reception:
   Modifications to the Centre Reception area are to be made to facilitate changes in Lost and Found procedures, to make it easier for the staff to deal with the public and to provide more information to the public to assist them in the search for their lost animals.

3. Isolation:
   Discussion is continuing, with respect to modifying animal holding areas to minimize the transmission of disease, and to provide for easier cleaning.

PROCEDURES:

1. Health and Safety:
   The committee feels strongly about the need for written procedures for dealing with any situation, or substance that could adversely affect the health or safety of animals or staff. This will result in a manual of written procedures covering all areas of the Shelter.

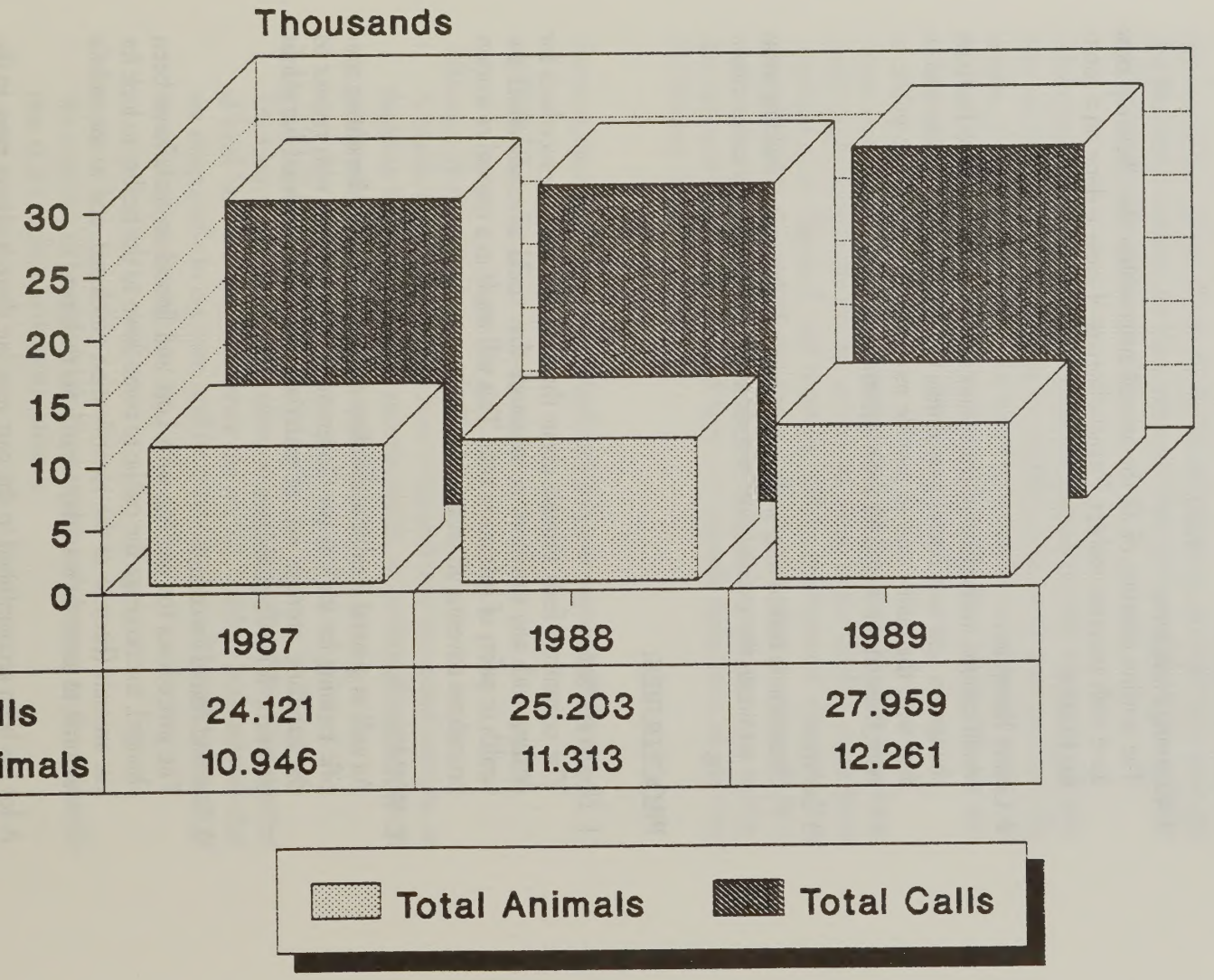
2. WHMIS:
   As well as general Health and Safety matters, we are implementing specific training for staff, as per Government requirements, with respect to the handling, storage, etc, of materials that are considered hazardous under the WHMIS guidelines.

3. Lost and Found Procedures:
   The procedures for dealing with Lost and Found animals have been changed, to encourage the public to come down to the facility to look for lost animals (because of the identification problems), and to use us as a resource, to assist them in their search for their pet.

A lot has been accomplished in the past year, but there is always more to do. The spirit of cooperation, and caring that exists on the part of the staff and the Board members, makes the job a whole lot easier.

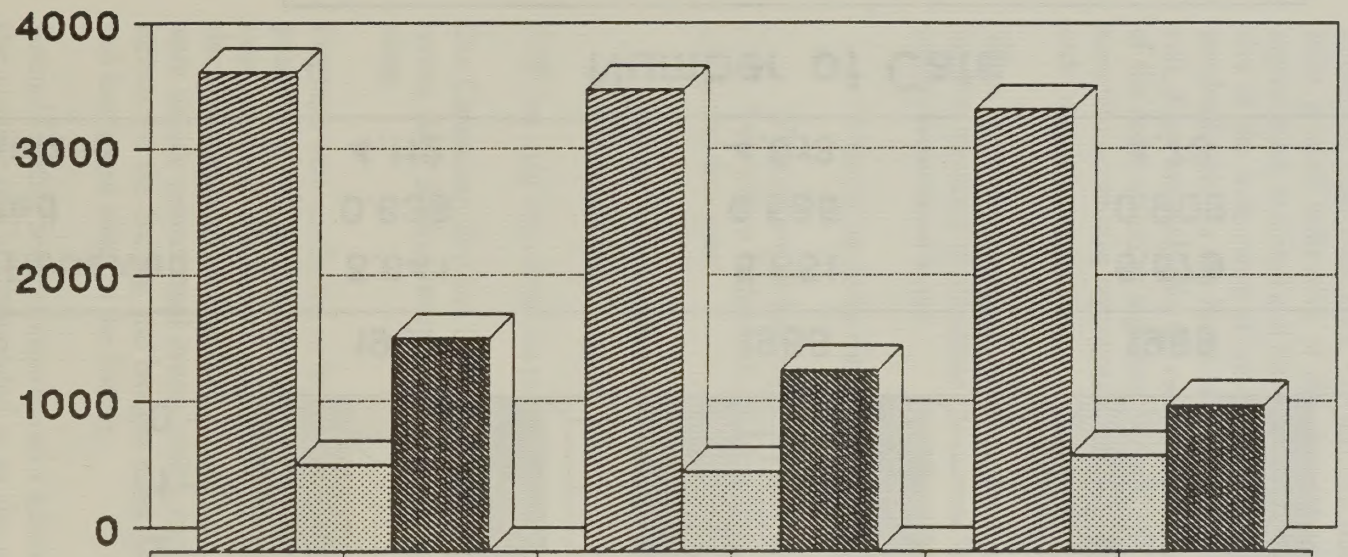
Larry Belbeck
Chairman

Increasing Shelter Activities



	1987	1988	1989
Total Calls	24.121	25.203	27.959
Total Animals	10.946	11.313	12.261

The Dog Story

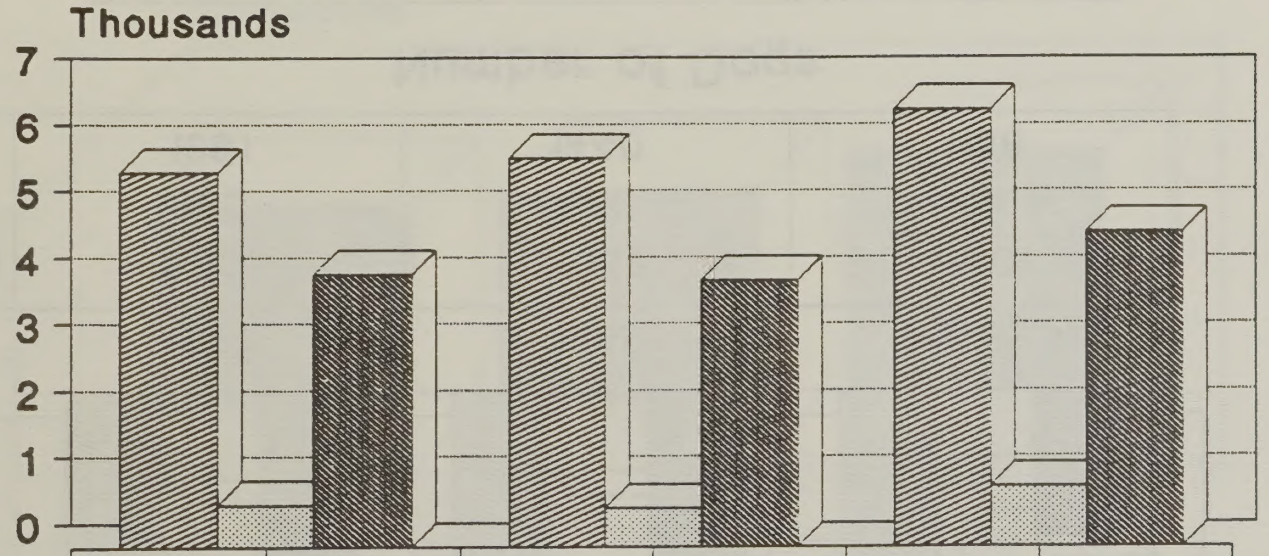


	1987	1988	1989
Total Received	3801	3656	3501
Adopted	689	632	760
Euthanised	1691	1440	1158

Number of Dogs

Total Received Adopted Euthanised

The Cat Story



	1987	1988	1989
Total Received	5.641	5.851	6.579
Adopted	0.639	0.585	0.909
Euthanized	4.112	4.013	4.73

Number of Cats

Total Received Adopted Euthanized

GENERAL MANAGER'S REPORT

Given the number of reports you will be subjected to this evening, I will attempt to make mine brief. The fact that there are numerous reports to consider is itself indicative of the changes which have taken place in this organization, at a Staff and Board level, and the reports themselves are indicative of the wide range of concerns and activities your Humane Society is involved with. As any Board Member or Staff Member will testify, it is difficult, if not impossible for the casual observer to grasp the multi-faceted nature of the organization at a glance. Beneath the surface we are a complex, and sometimes confusing organization which I often have to stand back from, in order to gain a perspective.

When all is said and done, however, there are only a few questions which must be answered to determine the current "state of the union" and measure its achievements in a year:

> What did we do for the Animals this year?
>
> What did we do for People this year which taught them to understand their pets a little more, or strengthen the bond between individuals and their pets?
>
> Did we have enough money to make all of this happen, and ensure we can deep going?

1989 has truly been a year for positive responses to all of these questions.

Our Community Services Department outdid themselves, visiting more classrooms, more children, more hospitals and senior citizens than in any year previous.

Programs were conducted to bring us to the Community through our regular programs s well as through rigorous participation in parades, community events and festivals. Several outstanding events were also conducted to bring the Community to us. Our "Dog Wash" and "Picture your Pet with Santa" were unique promotional events which met with good success, generated income for the Society, and brought many new and old friends (two legged and four legged alike) to the Shelter.

Animal Control Services experienced a substantial increase in activity, with the number of Calls responded to in the year reaching almost 28,000. Likewise, the number of animals received at the Shelter increased to 12,250. These volumes are unprecedented, adding significantly to the costs of providing services to Municipalities which go beyond our "Humane" mandate.

We were fortunate, through the cooperation of the Community Services Department, Shelter Staff, and the local media, to have been able to boost our Adoption figures higher than they have ever been before, by a respectable margin.

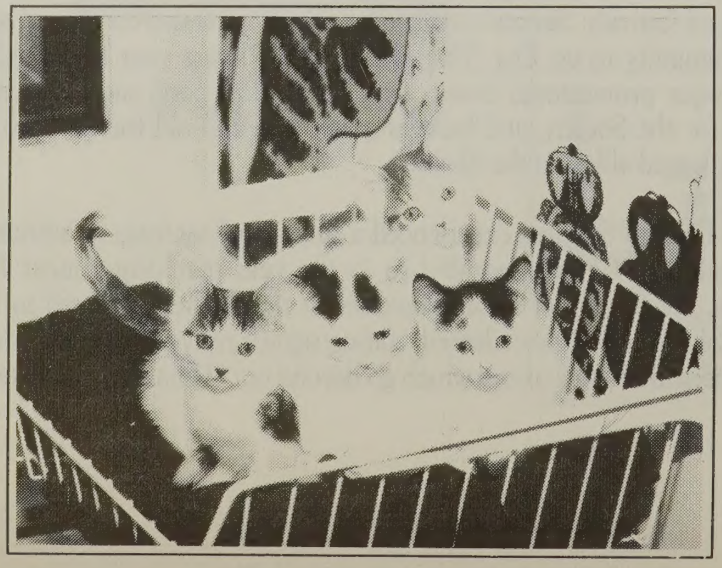
In 1989, our Inspector conducted a total of 2,574 calls, which included routine inspections as well as Cruelty investigations. Several convictions were won, and a total of nine charges were laid under the Criminal Code of Canada.

Beyond this somewhat superficial look at the activities of the Society during the year, the Society has matured and grown in a number of ways, as we improve our services in the Community, and continue to develop the Administrative tools with which to manage an operation which now requires almost Two Million Dollars per year to function.

The Board of Directors has been more active than ever before, and are closely involved in all facets of the operation. Staff are continuing their vital role in "running the ship" and are worthy of our praise in every respect for the fine job which they do.

My sincere thanks to John Hedden and the Board of Directors for their encouragement and support, to our Volunteers, Staff and the many members of the public whose individual and combined efforts have contributed immeasurably to the well-being of the Hamilton Humane Society this year.

Cam Stableford
General Manager



1989
COMMUNITY SERVICES REPORT

"What lies ahead for the SPCA in 1989?

The limits to what we want to achieve are endless".

The two sentences above were a part of the Community Services summary from last years annual meeting. Little did we know, back on April 3rd, 1989 just how busy and popular the Community Services would be. Growth is a keyword.

During 1989 requests for pet therapy visitations continued to come into the shelter. Under the direction of Paul Meisel we were able to take on a number of new residences. With the support of Alice Sawbridge, June Johnson, Bobbie Snels and Eileen Llewellin we did a total of 168 visitations. Throughout the year, 4,016 people had a chance to hold and pet the animals that are such an important ingredient of Pet Therapy. This year will be another record setting year and the growth and popularity of Pet Therapy will continue to provide a valuable service to Hamilton Wentworth.

With the departure of Keith Dobson in June 1989 our Dog Obedience School was taken over by Eileen Llewellin. After completing an extensive training course our obedience school started enrolling dogs and owners in September.

The course was changed so as to give all dogs the best chance to be taught thoroughly and completely. The classes are now run twice a week for four weeks. We have found that after the eight sessions the dogs are able to adapt to their new home or existing homes.

Since September of 1989, 120 dogs have been enrolled in our school. Plans are now under way for an advance course as well. Not only does our school help in the relationship between the dog and its new family, making for what should be years of love and companionship, but we have also found that for those that take the time to enroll in our school fewer dogs are turned over to the shelter.

Special events played a significant role in the promotion of services provided by the Hamilton SPCA. Not only were they financially rewarding but helped bring the attention of the public to our many programs and services.

The visits continued to area shopping malls. Paul Meisel, June Johnson and Alice Sawbridge talked with thousands of people during the year. For those that took the time to chat most went away with a different feeling, a feeling that we do care.

Mixed in with the weekly visits were appearances at fall fairs, senior shows, parades, festivals, store promotions and any other functions we could fit into the already busy calendar.

We took part in 88 special events. Two events that gave us considerable exposure were "Picture Your Pet With Santa" and our "1st Annual Dog Wash". With the assistance of Diane and Jim Sparham and shelter staff we bathed over 100 dogs in just over four hours. "Picture Your Pet With Santa" caught everyone by surprise. By carefully executing pre promotion that included flyers in pet stores, veterinarian clinics and public service announcements on radio, TV and in the local papers 890 pet lovers took advantage of this unique fund raising venture. The response was overwhelming and plans are underway to offer this opportunity every Sunday in November. We invite you to bring your pet to have it's picture taken with Santa.

A word of thanks goes to "Polaroid Canada, Trent Richer and all the shelter staff that helped make it so successful.

Last year saw our Humane Education Officer, Margaret Smith, busier than any previous year. The teachers of Hamilton Wentworth and surrounding municipalities have come to expect a top flight presentation. When invited to their schools, our visiting team of Sarah, Sumo, Growl-Tiger and Lady are there to encourage pet ownership responsibility. In the years to come we can only hope that we will benefit through more responsible pet owners.

Due to the ever increasing number of requests for visitations for schools, summer camps, cub, and girl guides we have also scheduled Eileen Llewellin to take on the overflow that Margaret is unable to handle.

When you are planning events a great deal of promotion has to be undertaken. Without a doubt Hamilton Wentworth's Local Media have been there when any event was taking place. Without the coverage that had been provided the response that we would expect would not materialize. Our success depends on them and we sincerely thank CHCH TV, CHAM, CHML, CKDS, CKOC, CKLH, Hamilton Spectator and Brabant Newspapers.

One feature that deserves special mention is the Adopt-A-Pet feature seen every Monday on CHCH TV. Each Monday a pet from our Adoption Department is featured. The results of our weekly visits has been startling. Since the start of our visit to the studio back in February of 1989 all the pets taken on before the camera have found homes (except for two). To say the least we are proud to have such a strong association with TV 11.

As a result of the commitment by CHCH TV to help our cause, the adoption figures prove that more people are visiting our shelter. When the family is

thinking about a pet more and more people are adopting from the Hamilton SPCA.

Radio station CKOC should also be recognized for also inviting us to their studio's. Wednesdays at 8:45 a.m. Jason Roberts of CKOC and Eileen Llewellin feature a pet from our Adoption Department. In the cases of CKOC and CHCH TV staff, listeners and viewers wait for our visits.

By year end we adopted out more dogs and cats than in any previous year. Again last year saw a 22% increase in dog adoptions and 55% in cat adoptions. I am sure you will agree, to reach the people of Hamilton Wentworth, contact the local media, like the Hamilton SPCA they are tops in their field.

It takes a considerable amount of money to fund the many programs of the Community Services. Our phone campaign continues to be the most effective way to raise the funds to support our Community Services. The campaign continues to pay dividends for us nightly. We now have 12 fund raisers working four hours per night, 5 nights a week. Our donor list has grown to over 30,000 SPCA supporters.

With our active participation in community events, mall visitations, shelter functions and donation box locations we will also see an increase in revenue that will help support our Community Services.

As we entered a new decade just a few short months ago we anticipate that the staff of your SPCA will provide a growing and top notch public service to Hamilton Wentworth.

Mike Field
Manager of Fundraising & Community Services

1989 COMMUNITY SERVICE STATISTICS

Pet Therapy Visitations

1989 - 168 visits - 4016 patients & residents
1988 - 81 visits - 1817 patients & residents

Displays and Special Events

1989 - 88
1988 - 64

Media Coverage

Local papers - 38 stories
Local TV and radio - 80 stories and public service
Local cable coverage - 17 interviews
Total 135

Adoption Figures

Dogs
1989 - 760 dogs
1988 - 632 dogs
22% increase

Cats
1989 - 909 cats
1988 - 585 cats
55% increase

Humane Education

1989 - 302 visits - 10329 students

Dog Obedience

September to December 1989 - 120

Total days visiting in the community

552

THE HAMILTON SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS

NOTICE OF ANNUAL GENERAL MEETING OF MEMBERS

Take notice that the Annual General Meeting of Members of the Hamilton Society for the Prevention of Cruelty to Animals will be held at the Hamilton Convention Centre, 115 King Street West, Hamilton, Ontario on Monday, the 9th day of April 1990, at 7:30 pm Hamilton time, for the purpose of:

1) Receiving the Annual Report and Financial Statements for the period ended December 31, 1989; the Report of the Auditors; electing directors; appointing auditors and authorizing the directors to fix their remuneration;

2) To approve and confirm all acts and proceedings of the directors and officers since the 3rd day of April, 1989, referred to in the minutes of the directors, which minutes and relevant documents are available at the head office of the Society at 658 Parkdale Avenue North, Hamilton, for inspection by any member in usual business hours;

3) To transact such other business as may properly come before the meeting.

Dated at the City of Hamilton on the 1st day of March, 1990.

103RD ANNUAL GENERAL MEETING

Hamilton Society for the Prevention of Cruelty to Animals

Hamilton Convention Centre
Albion "A"
April 9, 1990
7:30 p.m.

AGENDA

1. Declaration of a duly constituted meeting and call to order.
2. Reading and approval of minutes of the 102nd Annual General Meeting of the The Hamilton Society for the Prevention for Cruelty to Animals - April 3, 1989.
3. Motion to confirm and approve business transacted since April 3, 1989. - Motion #1.
4. Finance Committee Report - S. Sandler, Secretary Treasurer
   i) Treasurer's Report
   ii) Auditor's Report and Financial Statement for the period ended December 31, 1989.
   iii) Appointment of Auditors for the year 1990. - Motion #2.
5. Shelter Committee Report - L. Belbeck, Chairman
6. Community Services Report - M. Field, Manager, Fundraising & Community Services
7. President's Report - J. Hedden, President
8. General Manager's Report - Cam Stableford, General Manager
9. Approval of New Members - Motion #3.
10. Nomination Committee Report - Jon Francis, Chairman
11. Other Business

❖

Guest Presentation :
Carole Precious
African Lion Safari

MINUTES OF ANNUAL GENERAL MEETING

Hamilton SPCA
April 3, 1989

Attendance:

John Hedden
Barbara Watson
Sid Sandler
Ronnie Barr (R)
Owen Boris
Alderman Terry Cooke
Alex German
Marilyn Hawkrigg
Edna Whitbread
Larry Belbeck (R)
Dudley Collins
Jon Francis
Lorne Haist
Betty White (R)

(R) indicates regrets

Date: April 3, 1989
Place: Hamilton Convention Centre
Albion "A"
Time: 7:30 pm

Agenda Item

1. John Hedden declared a duly constituted meeting, a quorum of members being present, and called the meeting to order.
2. Cam Stableford read the minutes of the 101st Annual General Meeting of the Hamilton Society for the Prevention of Cruelty to Animals, which took place April 25, 1988, and moved adoption of the minutes . Seconded by Sid Sandler. Carried.
3. John Hedden read Motion #1 to confirm and approve business transacted since April 25, 1988. Seconded by Barbara Watson. Carried.
4. John Hedden reviewed By-Law A3, concerning the election of Society Members to the Office of the Director. Alex German moved the adoption of the By-Law. Seconded by Marilyn Hawkrigg. Carried.
5.

   i) Sid Sandler delivered the Treasurer's Report on the financial affairs of the Society for the year 1988, and moved its adoption. Seconded by Mrs. German. Carried.

   ii) Sid Sandler moved the adoption of Auditors Report and Financial Statements for the period ended December 31, 1988. Seconded by Edna Whitbread. Carried.

   iii) Sid Sandler read Motion #2 for the adoption of Auditors of record for 1989. Seconded by Lorne Haist. Carried.

6. Bob Morrison delivered the Report of the Shelter Committee on behalf of Dr. Belbeck. John Hedden moved the adoption of the report. Seconded by Lorne Haist. Carried.

7.

i) John Hedden delivered the President's Report on the activities of the Society for 1988, moving the adoption of the report. Seconded by Jon Francis. Carried.

ii) On behalf of the Hamilton SPCA Board of Directors, John Hedden presented the Jean Rumney Memorial Award to Dr. Dudley Collins in recognition of his may years contribution to the welfare of animals.

8. Cam Stableford delivered the General Managers Report. The reports adoption was moved by John Hedden. Seconded by Marilyn Hawkrigg. Carried.

9. John Hedden read motion #3 to approve a slate of new members for acceptance to ordinary membership in the Society. applications for memberships being approved were for Mr. Joseph R. Sams, Mr. Richard Thompson, Mrs. Margaret Morison, Mr. Brian Morison. Seconded by Lorne Haist. Carried.

10. Jon Francis gave the report of the Nominating committee, recommending a slate of Directors and Officers for 1989/90, moving adoption of the report and the election of the slate. Seconded by Dudley Collins. Carried.

11. There being no further business to attend, John Hedden declared the business portion of the meeting closed at 8:26 pm.

12. The formal portion of the meeting was followed by a presentation by members of the Society's Community Services Department Staff, which addressed the various educational and community service oriented activities being conducted by the Society throughout Hamilton-Wentworth and Burlington. Participating in the presentation were Mike Field, Paul Meisel, Keith Dobson and Margaret Smith.

Jon Francis thanked the staff on behalf of the Board of Directors for their excellent presentation.

13. John Hedden moved that the 102nd Annual Meeting be adjourned. Seconded by Owen Boris. Carried.

MOTION #1

"Be it resolved that all contracts, by-laws, proceedings and appointments, elections and payments, enacted, made and taken by the directors and Officers of the Society since the last meeting of members held on april 3, 1989, referred to in the minutes of the meeting of the Board of Directors of the Society, be and the same are, hereby approved and confirmed."

MOTION #2

Be it moved that...

The Accounting Firm of Taylor, Leibow, Chartered Accountants, be appointed as Auditors for the year 1990.

MOTION #3

Be it moved that...

The following individuals, which have been approved for acceptance by the Board of Directors, now be admitted to Membership in The Hamilton Society for the Prevention of Cruelty to Animals.

Dr. Norman L. Simon
Hamilton

Mrs. Helen Robinson
Hamilton

Mr. Douglas Knight
Puslinch

Mrs. Dorothy Knight
Puslinch

REPORT OF THE HSPCA NOMINATING COMMITTEE

The 1990 Nominating Committee, consisting of Mr. John Hedden, Dr. Dudley Collins and Dr. Jon Francis, Chairman, are pleased to present the following slate of Officers and Directors for 1990/91. All of the nominees have agreed to serve if elected.

Nominated for a One Year Appointment

Mr. Owen Boris
Alderman Terry Cooke
Mr. Alex German
Mrs. Marilyn J. Hawkrigg
Mr. Sid Sandler
Miss Edna Whitbread
Dr. Larry Belbeck
Dr. Dudley Collins
Dr. Jon Francis
Mr. Lorne Haist
Mr. John Hedden
Mrs. Barbara Watson
Miss Betty White

Officers Nominated to the Board of Directors are:

President	Mr. John Hedden
Vice-President	Mrs. Barbara Watson
Secretary/Treasurer	Mr. Sid Sandler

Representative Posts

Representative to the Ontario Humane Society
Mr. Sid Sandler

Representative to the Canadian Federation of Humane Society
Dr. L. Belbeck

Honorary Post
Honorary President
His Worship Mayor Robert Morrow

This Report is Respectfully Submitted. We recommend the election and appointment of the nominees.

Jon Francis, DVM
Chairman

THE HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

FINANCIAL STATEMENTS

DECEMBER 31, 1989

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

TAYLOR, LEIBOW CHARTERED ACCOUNTANTS
240 MAIN STREET EAST, SUITE 2000, HAMILTON, ONTARIO L8N 1H5 TELEPHONE: (416) 523-0000 TELECOPIER: (416) 523-4681

AUDITORS' REPORT

To the Directors of
The Hamilton Society for the
Prevention of Cruelty to Animals

We have examined the balance sheet of The Hamilton Society for the Prevention of Cruelty to Animals as at December 31, 1989 and the statements of operating surplus, capital bequest account, cat assistance account, loss and changes in cash resources for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances, except as explained in the following paragraph.

In common with many charitable organizations, the Society derives part of its revenues from the general public in the form of donations and bequests which are not susceptible to complete audit verification. Accordingly, our verification of revenue from these sources was limited to accounting for the amounts recorded in the records of the Society.

In our opinion, except for the effect of adjustments, if any, had donations and bequests been susceptible to complete audit verification, these financial statements present fairly the financial position of the Society as at December 31, 1989 and the results of its operations and the changes in its financial position for the year then ended in accordance with the accounting principles described in Note 1 to the financial statements applied on a basis consistent with that of the preceding year.

Hamilton, Ontario

March 20, 1990

Taylor, Leibow

CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BALANCE SHEET

DECEMBER 31, 1989

ASSETS	1989	1988
CURRENT		
Cash	76,120	50,369
Term deposits and treasury bills	373,269	310,438
Accounts receivable	102,082	21,404
Inventories	3,001	3,933
Prepaid expenses	16,185	13,215
	570,657	399,359
FIXED (Note 3)	796,781	759,981
DEFERRED EXPENSES	5,549	-
	$ 1,372,987	$ 1,159,340
LIABILITIES		
CURRENT		
Accounts payable	165,761	62,479
SURPLUS		
OPERATING SURPLUS	39,040	102,995
CAPITAL SURPLUS	382,028	382,028
CAPITAL BEQUEST ACCOUNT	774,969	592,986
CAT ASSISTANCE ACCOUNT	11,189	18,852
	1,207,226	1,096,861
	$ 1,372,987	$ 1,159,340

(See accompanying Notes to Financial Statements)

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS

STATEMENT OF OPERATING SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 1989

	1989	1988
BALANCE, BEGINNING OF YEAR - RESTATED (Note 4)	102,995	54,806
DEFICIENCY OF INCOME AND CONTRIBUTIONS OVER EXPENSES	(63,955)	48,189
BALANCE, END OF YEAR	$ 39,040	$ 102,995

(See accompanying Notes to Financial Statements)

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS

CAPITAL BEQUEST ACCOUNT

FOR THE YEAR ENDED DECEMBER 31, 1989

	1989	1988
BALANCE, BEGINNING OF YEAR	592,986	475,119
BEQUESTS RECEIVED	152,060	92,141
INTEREST EARNED	29,923	25,726
BALANCE, END OF YEAR	$ 774,969	$ 592,986

(See accompanying Notes to Financial Statements)

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS

CAT ASSISTANCE ACCOUNT

FOR THE YEAR ENDED DECEMBER 31, 1989

	1989	1988
BALANCE, BEGINNING OF YEAR	18,852	34,002
INCOME	5,977	5,277
EXPENSES	(13,640)	(20,427)
BALANCE, END OF YEAR	$ 11,189	$ 18,852

(See accompanying Notes to Financial Statements)

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

STATEMENT OF LOSS

FOR THE YEAR ENDED DECEMBER 31, 1989

	1989	1988
INCOME FROM OPERATIONS		
Animal sales	38,845	25,202
Capital grant	94,010	53,185
Gain on sale of fixed asset	2,949	285
Licence revenue	269,421	332,419
Miscellaneous income	13,200	4,818
Municipal service fees	969,162	895,283
Obedience training	10,193	2,603
Services income	160,918	160,963
	1,558,698	1,474,758
EXPENSES		
Administrative expenses (Schedule 1)	438,403	334,212
Building expenses (Schedule 1)	105,703	128,020
Shelter expenses (Schedule 1)	1,289,889	1,161,314
	1,833,995	1,623,546
OPERATING LOSS	(275,297)	(148,788)
CONTRIBUTIONS		
Donations	324,742	251,786
Less: Fund raising expense	113,400	54,809
	211,342	196,977
DEFICIENCY OF INCOME AND CONTRIBUTIONS OVER EXPENSES	$ (63,955)	$ 48,189

(See accompanying Notes to Financial Statements)

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

STATEMENT OF CHANGES IN CASH RESOURCES

FOR THE YEAR ENDED DECEMBER 31, 1989

	1989	1988
OPERATING ACTIVITIES		
Operating loss	(275,297)	(148,788)
Items not involving cash		
Depreciation	118,927	94,222
Gain on sale of fixed assets	(2,949)	(285)
	(159,319)	(54,851)
Changes in non-cash working capital balances	20,567	(36,847)
Cash used in operations	(138,752)	(91,698)
FUNDS ACTIVITIES		
Donations (net of fund raising expenses)	211,342	196,977
Increase in capital bequests	181,983	117,867
Decrease in cat assistance	(7,663)	(15,150)
	385,662	299,694
INVESTING ACTIVITIES		
Purchase of fixed assets	(171,353)	(113,711)
Proceeds from disposal of fixed assets	13,025	4,500
	(158,328)	(109,211)
INCREASE IN CASH AND EQUIVALENTS	88,582	98,785
CASH AND EQUIVALENTS, BEGINNING OF YEAR	360,807	262,022
CASH AND EQUIVALENTS, END OF YEAR	$ 449,389	$ 360,807
REPRESENTED BY		
Cash	76,120	50,369
Term deposits and treasury bills	373,269	310,438
	$ 449,389	$ 360,807

(See accompanying Notes to Financial Statements)

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

THE HAMILTON SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1989

1. SIGNIFICANT ACCOUNTING POLICIES

Inventories -

Inventories are valued at the lower of cost or net realizable value.

Fixed assets and depreciation -

Fixed assets are recorded at cost. Depreciation is computed using the following methods and rates which are designed to charge the cost of depreciable assets to income over their estimated useful lives:

Building	2.5% straight-line
Shelter equipment	10% straight-line
Motor vehicles	30% straight-line
Office equipment	10% straight-line
Computer equipment	30% straight-line
Computer software	30% straight-line

Deferred expenses -

Deferred expenses arise from expenditures incurred for the proposed development of new facilities.

2. BASIS OF ACCOUNTING

The Society employs the accrual method of accounting except for donation pledges and bequests which are recorded on a cash basis.

3. FIXED ASSETS

	1989			1988
	Cost	Accumulated depreciation	Net book value	Net book value
Land	5,000	-	5,000	5,000
Building	713,905	234,364	479,541	495,767
Shelter equipment	267,642	129,227	138,415	132,170
Motor vehicles	255,241	147,637	107,604	80,669
Office equipment	72,180	29,148	43,032	46,375
Computer equipment	25,559	7,668	17,891	-
Computer software	7,568	2,270	5,298	-
	$ 1,347,095	$ 550,314	$ 796,781	$ 759,981

THE HAMILTON SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1989

4. CHANGE IN ACCOUNTING POLICY

The Society has adopted a policy to record capital grants as income from operations rather than as contributions to the capital surplus account.

The financial impact has been reflected retroactively in the years affected. Opening capital surplus for 1988, previously reported at $670,009, has been reduced by $287,981 and opening operating deficit for 1988, previously reported at $233,175, has been increased by $287,981.

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

SCHEDULE 1

THE HAMILTON SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS

SCHEDULE OF EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 1989

	1989	1988
ADMINISTRATIVE EXPENSES		
Advertising	7,799	7,021
Bad debts	18,607	12,755
Computer costs	2,212	26,094
Depreciation on computer equipment and software	9,938	-
Depreciation on office equipment	5,107	7,042
Donations	1,000	-
Interest and bank charges	4,887	4,329
Office and general	46,298	39,905
Professional fees	20,497	17,872
Salaries	291,093	188,522
Telephone and radio rentals	30,965	30,672
	$ 438,403	$ 334,212
BUILDING EXPENSES		
Depreciation on building	17,848	17,807
Heat and light	42,947	47,966
Insurance and taxes	19,945	18,777
Repairs and maintenance	24,963	43,470
	$ 105,703	$ 128,020
SHELTER EXPENSES		
Cleaning and odour control	20,247	17,779
Depreciation on motor vehicles	70,267	44,810
Depreciation on equipment	15,767	24,563
Employee benefits	142,092	131,608
Food and supplies	11,872	12,356
Laundry and uniforms	25,324	22,382
Licenses	2,856	3,813
Medical supplies	6,272	5,457
Office and general	41,164	52,922
Vehicle expenses	89,780	70,236
Veterinarian services	30,600	16,239
Wages	833,648	759,149
	$ 1,289,889	$ 1,161,314

TAYLOR, LEIBOW
CHARTERED ACCOUNTANTS

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